



Lauren Waggoner Photography
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Family Session Contract

Thank you for signing up for a photo session! I look forward to creating images that will be treasured by your family for a lifetime! Below are a few terms and conditions for your session:

1. Session Information

- a. A non-refundable retainer fee of 50% of your session fee is due within 48 hours of the contract being sent, and the remainder is due at the time of the session. Your session spot is not guaranteed until your retainer fee is received. Cash, check, or PayPal (friends and family transfer is preferred, 2% fee if you would like an invoice) are all acceptable forms of payment. My paypal email is laurenwaggoner@ymail.com (yes, ymail!)
- b. Please plan to arrive 15 minutes before your scheduled time. This will allow for traffic delays, and for you and your family to get settled and find the location. If you arrive more than 30 minutes late, I will certainly try to work with you, but I cannot guarantee that we will still be able to complete your session (sunset time, weather, clients scheduled after you).
- c. Except in the case of emergencies, please plan to fulfill your commitment to reserving a time. In the case of inclement weather, I will be in touch and notify clients if your session needs to be re-scheduled. Your retainer fee will be applied to a re-scheduled session. I will definitely work with your family to re-schedule for a date that works for you!
- d. I try to make your photo session a pleasant experience for everyone involved! I give lots of grace and breaks. But, I am not responsible for the photos that might result from uncooperative or unhappy children (or adults). I try my best, and am happy to give wardrobe suggestions and help make your shoot fun, but I cannot offer a re-shoot for appearance reasons that are out of my control.
- e. Immediate family members (parents and their children) are welcome to be a part of your session! If you'd like to include extended family, we can arrange for an extended session to accommodate for everyone, and to make sure everyone has plenty of quality images to choose from!

2. Product Delivery Information

- a. You can expect your photos within 3 weeks. If you need your photos sooner, a rush fee can be applied to your session for \$50, and they will be delivered within 5 business days. I *usually* post a sneak peek on my Facebook page within a few days of the shoot!
- b. Photos will be available for viewing on my Pixieset gallery. You will receive an email when they are available! Only the pre-determined number of photos are included in your session fee. You will receive a link to your gallery and instructions for downloading to the email address you provide. Additional high-res, fully edited digital photo files may be purchased for \$10 each, any photos over 10 are \$5 each.
- c. I deliver ONLY edited, high-res jpeg images. A RAW file is an unfinished product, and release of such files does not reflect accurately on my brand or work as a photographer. My editing style is crisp and clean, but true-to-life. I do not heavily alter wrinkles, arms, facial features, etc. I believe that this takes away from the true image. (There are certain exceptions, and they will be made upon request and according to my discretion. Additional editing work may be requested for a rate of \$10 per image)

- d. Photos will be available no longer than 60 days after they are delivered. The client takes responsibility for storing and preserving any digital files delivered. (the best way to ensure this is to download the files as soon as they are available to your laptop/desktop computer AND save them to an external hard drive or cloud.)
- e. Prints are available for purchase through my proofing site, and prices are listed on my website. If you are purchasing digitals and printing yourself, I recommend Mpix. I cannot guarantee any quality issues for prints made at other labs. (Please avoid CVS or Walgreens!)
- f. When sharing on social media, please do not alter the photos in any way (eg. No filters, cropping, etc.) I greatly appreciate credit to Lauren Waggoner Photography when sharing!
- g. The client has printing and usage rights to any digital files purchased, and is granted non-exclusive use of the files. Lauren Waggoner Photography retains the copyrights to all photos, and they may be used in any way (promotional/advertising purpose, social media posts, etc.)

3. Other Information

- a. Although highly unlikely, in the event of an emergency, equipment failure or other unforeseen circumstance, I will refund any money given up to that point.

Session info:

Session date, time, and length:

Session fee:

Number of photos to be delivered: (extra digital photos may be purchased at \$10 each)

Client info:

Client name:

Client email:

Client phone number:

Names (and kids ages) of people being photographed :

Method of payment to be delivered:

Would you like a preview to be posted to facebook? Y / N

Photographer signature Lauren Waggoner date _____

Client signature _____ date _____

(If electronically delivered, you should reply to your confirmation email with the above "Your Info" information filled in, type "I Agree and have read Lauren Waggoner Photography's Family Sessions Contract" and your name and date will serve as your signature)