



Lauren Waggoner Photography
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Mini-Session Contract

Thank you for signing up for a photo session! I'm looking forward to shooting with you! Below are a few terms and conditions for your shoot:

1. Session Information

- a. A non-refundable retainer fee (specified in your confirmation email) is due within 48 hours of the contract being sent, and the remainder is due at the time of the shoot. Your session spot is not guaranteed until your retainer fee is received. Cash, check, or PayPal (friends and family transfer is preferred, 2% fee if you would like an invoice) are all acceptable forms of payment. My paypal email is laurenwaggoner@ymail.com (yes, ymail!)
- b. Please plan to arrive 10 minutes before your scheduled time. This will allow for traffic delays, and for you and your family to get settled and find the location. If you arrive more than 15 minutes late, I will certainly try to work with you, but I cannot guarantee that we will still be able to shoot.
- c. Except in the case of emergencies, please plan to fulfill your commitment to reserving a time. In the case of inclement weather, I will be in touch and notify clients if shoots need to be re-scheduled. I will work with the families of any shoot cancelled to re-schedule. Your retainer fee will be applied to a re-scheduled shoot. I will definitely work with your family to re-schedule for a date that works for you!
- d. I try to make your photo session a pleasant experience for everyone involved! I give lots of grace, bribes, and breaks, but I am not responsible for the photos that might result from uncooperative or unhappy children (or adults). I try my best, and am happy to give wardrobe suggestions and help make your shoot a fun, but I cannot offer a re-shoot for appearance reasons that are out of my control.
- e. Immediate family members are welcome to be in mini-session photos! If you'd like to include extended family, a full session is your best option.

2. Product Delivery Information

- a. You can expect your photos from a mini session within 2 weeks. (For time-sensitive seasonal photos, I *usually* deliver within a week.) If you need your photos sooner, a rush fee can be applied to your session for \$3 per photo, and they will be delivered within 3 days. I *usually* post a sneak peek on my Facebook page within a few days of the shoot!
- b. Photos will be available for viewing on my Pixieset gallery. You will receive an email when they are available! Only the pre-determined number of photos are included in your session fee. You may choose from the lightly edited watermarked proofs, and the ones you choose will be replaced with un-watermarked high res, fully-edited files. Extra high-res, fully edited digital photo files may be purchased for \$10 each.
- c. I deliver ONLY edited, high-res jpeg images. A RAW file is an unfinished product, and release of such files does not reflect accurately on my brand or work as a photographer. (additional editing work may be requested for a rate of \$10 per image)
- d. Photos will be available no longer than 60 days after they are delivered. The client takes responsibility for storing and preserving any digital files delivered. (the best way to ensure this is to download the files

as soon as they are available to your laptop/desktop computer and save them to an external hard drive or cloud.)

- e. I recommend Mpix (less expensive option), Millers, or Nations photo labs for printing. I cannot guarantee any quality issues for prints made at other labs. (Please avoid CVS or Walgreens!! A good local budget option is Costco, or Lakeside Photoworks for higher-quality prints.)
- f. When sharing on social media, please do not alter the photos in any way (eg. No filters, cropping, etc.) Although I do not require watermarked photos to be shared on social media, I greatly appreciate credit to Lauren Waggoner Photography when sharing!
- g. The client has printing and usage rights to any digital files purchased, and is granted non-exclusive use of the files. Lauren Waggoner Photography retains the copyrights to all photos, and they may be used in any way (promotional/advertising purpose, social media posts, etc.)

3. Other Information

- a. Although highly unlikely, in the event of an emergency, equipment failure or other unforeseen circumstance, I will refund any money given up to that point.

My info:

Session date, time, and length:

Session fee:

Number of photos to be delivered: (extra digital photos may be purchased at \$10 each)

Your info:

Client name:

Client email:

Client phone number:

Names (and kids ages) of people being photographed :

Method of payment to be delivered:

Would you like a preview to be posted to facebook? Y / N

Photographer signature Lauren Waggoner date _____

Client signature _____ date _____

(If electronically delivered, you should reply to your confirmation email with the above "Your Info" information filled in, type "I Agree and have read Lauren Waggoner Photography's Mini Sessions Contract" and your name and date will serve as your signature)